



# BASIRHAT COLLEGE

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**From:** H.O.D.

*Department of Mathematics*

**Date:** 30.05.2021

**Ref. No.** 04/2021

## Notice

This is to notify to all of my colleagues of our department that a meeting is going to be held on 01.06.2021 (Tuesday) at 7.00 PM in online mode to discuss about the following agendas:

### Agendas:

1. 1<sup>st</sup> Internal Assessment (Marks: 20) 2021, for the students of Mathematics (H & G) of Semester-II, IV & VI in the academic semester, April, 2021 – July, 2021.
2. Arrangement of the above mentioned assessments.
  - 2.1. Date of the said examination.
  - 2.2. Preparation of instructions for the students.
  - 2.3. Creation of Google Forms for collecting the answer scripts.
  - 2.4. Preparation of Question papers.
3. Distribution of answer scripts of the said Examination.
4. Miscellaneous.

**N.B.:** Google Meet link: <https://meet.google.com/wrk-uapg-dei>

**H.O.D.**

*Department of Mathematics*  
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